



## Application for membership form

The attention of applicants for Membership of EDIFICE is drawn to the Memorandum of Understanding which forms the constitution of EDIFICE. Companies joining EDIFICE as a member agree to pay the yearly EDIFICE membership fee. All info on [www.edifice.org/](http://www.edifice.org/)

**Company Name:.....**

**Address:.....**

...

...

**VAT number: .....**

**Line of Business:** Distributor - EMS - Material supplier - OEM - Semicon Manuf - Solution Provider  
Subcontractor - ...

**Number of employees: ...**

**Industry:** Automotive, Electronics, Logistics, Telecom, ...

**URL:**

I herewith provide the official company Logo for usage on the EDIFICE web site.

**PO Number:**

**PO DATE:**

BILL-To Name & Address:

Contact Name:

EMAIL:

Authorizing Executive: Name - Job Title – Date – Signature

Main Representative: Name – Job Title – Email – Phone (Name & Phone is published on the EDIFICE web site)

At least one additional Representative: Name – Job Title – Email - Phone

Optional: **EDIFICE Member that convinced my company to join as a member:**

EDIFICE, rue du Rhone 100, 1204 Geneva , Switzerland. EDIFICE is an association formed under Articles 60-79 of the Swiss Civil Code. **Please return this signed form to the EDIFICE secretariat [Dora.Cresens@edifice.org](mailto:Dora.Cresens@edifice.org) & attach you official company logo.**

***! Application forms that are not complete will be returned to sender !***

### Application for membership procedure:

1. Return the Application for membership form and your company logo to the secretariat  
Email: [Dora.Cresens@edifice.org](mailto:Dora.Cresens@edifice.org)  
Please make sure that all requested information is provided. Incomplete forms are returned to sender
2. Signed application forms received at the secretariat imply that the Memorandum of Understanding was read and agreed to.  
Find the document here <http://www.edifice.org/Documents/MOU-2014%20V9.0.pdf>
3. Attach your company presentation that will include the following information:
  - a. Company Logo (for usage on the EDIFICE web site)
  - b. Company profile. (who, what, where, No. of employees, turnover, ...)
  - c. B2B activities
    - i. B2B User: deployed B2B standards, business processes, messages, volumes, # of Trading Partners, ...
    - ii. B2B Solution Provider: B2B solutions, Standards, Business areas, Customers, ...
  - d. B2B strategy and roadmap (RosettaNet, EDI, OAGi, marketplaces, ...)
  - e. Reason for joining EDIFICE
  - f. Planned Contribution to EDIFICE activities
  - g. Contact information of the company representatives in EDIFICE
4. The person registered as main representative will be contacted by the secretariat with the question if the fast track or regular application procedure should be followed.
  - a. **Regular Procedure**
    - i. You will receive an invite to present at the forthcoming Plenary (Plenaries are scheduled in February, June, October of each year)
    - ii. Upon approval of membership at Plenary the membership fee invoice will be issued.
    - iii. Upon receipt of the membership fee payment your company is included in the membership list published on the web and all representatives of the new member company receive a personal login
  - b. **Fast track Procedure**
    - i. You agree to publish the application to the EDIFICE membership that will be asked to cast an electronic vote
    - ii. After membership approval (2 weeks after publication) the membership fee invoice will be issued.
    - iii. Upon receipt of the membership fee payment your company is included in the membership list published on the web and all representatives of the new member company receive a personal login
    - iv. You will get a 15 minute presentation slot at the forthcoming Plenary meeting
5. Membership fees  
The yearly membership fee is **€1000** for Small Companies (Max. 10 employees) and **3000€** for the other companies. New Members joining in the first quarter of the year pay the full Annual Membership Fee, those joining in the second quarter pay three quarters, joining third quarter pay half and those joining in the last quarter pay one quarter of the Annual Membership Fee.